Project Road-Map:

1. **Tableau report: Gaurav, Tsion**
2. **Project report:** In the end, create a document to put all things at one place.
3. **Project proposal**: Already submitted
4. **Slides: Corie, Kayla** introduction, overview, purpose, introduction to data sources(Mary),highlighting the main points from report(Corie,Tsion,Kayla), factors affecting(Mary), wrap up, Data prep Slide(Gaurav)
5. **Notes**: **Mary** BLS data documents can be considered for notes
6. **Factors Affecting: Mary**
7. **Literature review: Present in final folder**
8. **Data**: submitting all the data
9. **Code**: **Gaurav** some cleaning code in python (this part to be done before Tableau)
10. **Glossaries**: data definitions sheets (field description sheets in BLS data).
11. **To-do lists, references, work-in-progress files, and so on:** Create a document to roughly document the process of project development.

Timeline:

1. Now:

Corie & Kayla - slides for intro, overview, purpose, intro to data sources

Gaurav & Tsion - data cleaning, Tableau Report **by 12th December**

Mary - Factors Affecting & notes; quick check for literature; put glossaries & data files into final project folder **by 13th December**

1. After Tableau Report:

Project Report

Slides for data sources, user case, main points, wrap up

Diagrams

1. Final:

Project report / overview

Document process of project development

Meeting Saturday 3:30 PM

Meeting Tuesday, Dec. 15, walk through presentation recording

Tentative meeting Thursday, Dec. 17, final recording